

Source to Pay Business Process Overview in Dynamics 365 Supply Chain Management

Presenters:

Hiren Naik - Senior Solution Architect

Mathieu Binaisse - Senior Solution Architect

Adi Vijayashankar - Senior Solution Architect



Agenda

- Source to Pay Overview
- Source to Pay Business Process Areas
- Source to Pay Use Cases and Demo
- Resources
- Q&A

Source to Pay Overview

Hiren Naik



What is Sourcing and Procurement?



Procurement Types

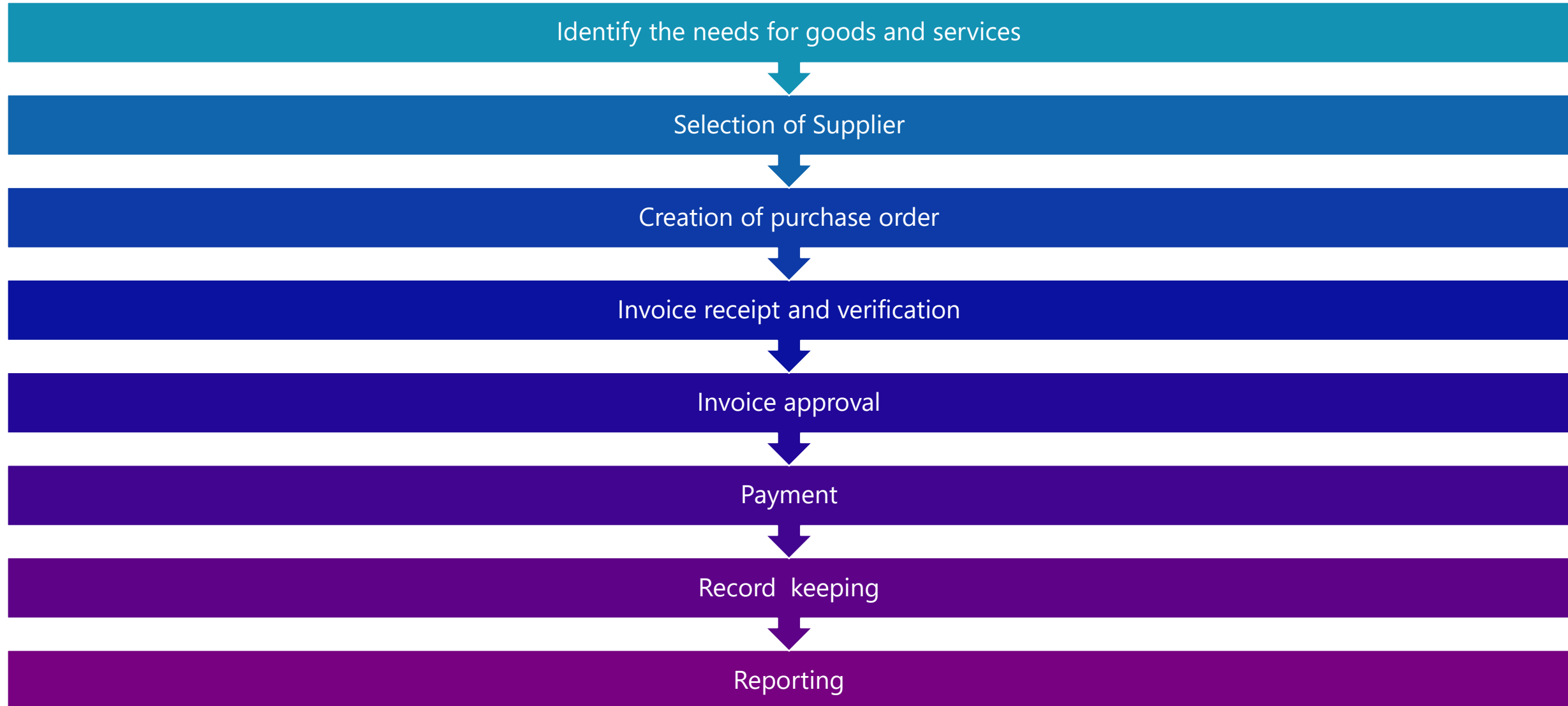


Direct

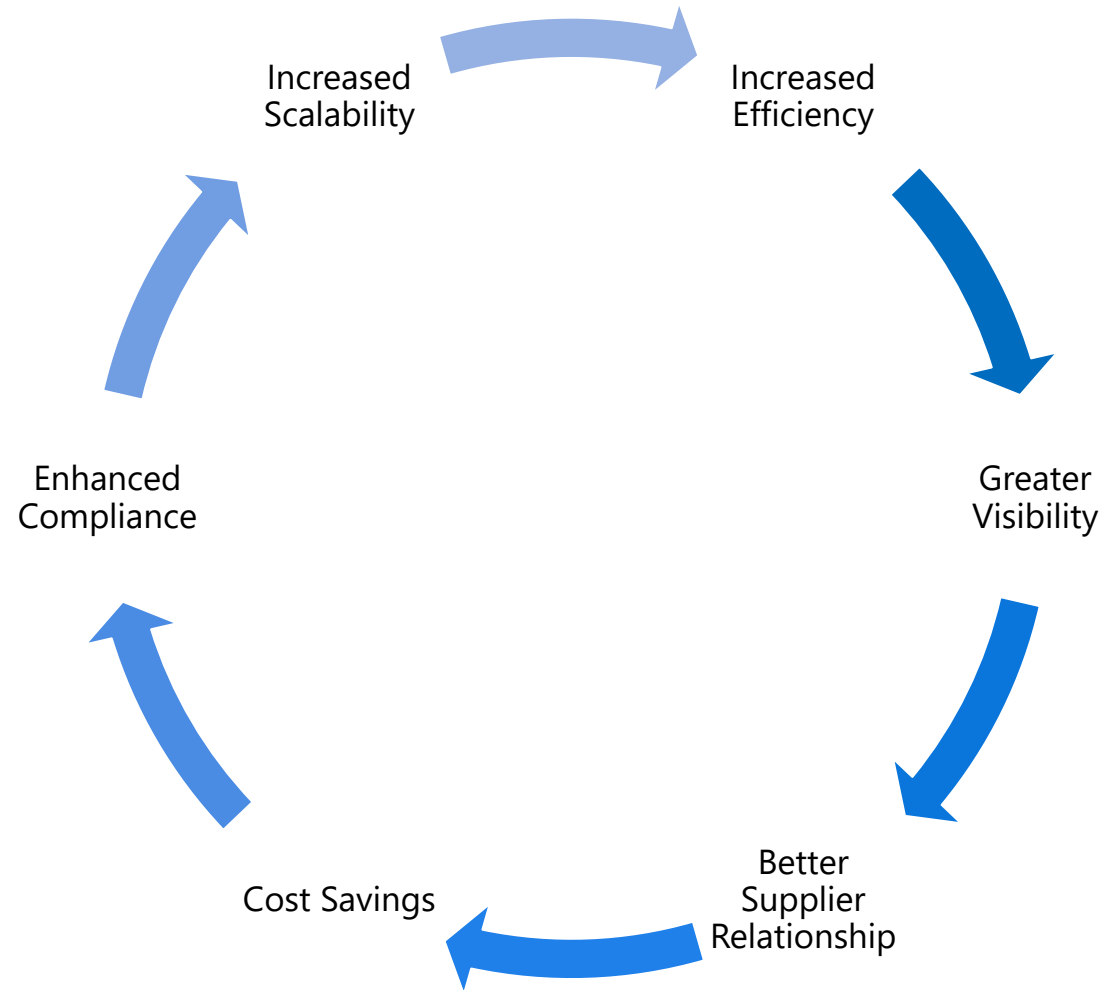


Indirect

Source to Pay – Introduction



Source to Pay – Benefits



Source to Pay – Stakeholders

Procurement
Stakeholders

Accounts
Payable
Stakeholders

IT department
Stakeholders

Finance
Stakeholders

Audit or
Compliance
Stakeholders

Vendors
(External
Stakeholders)

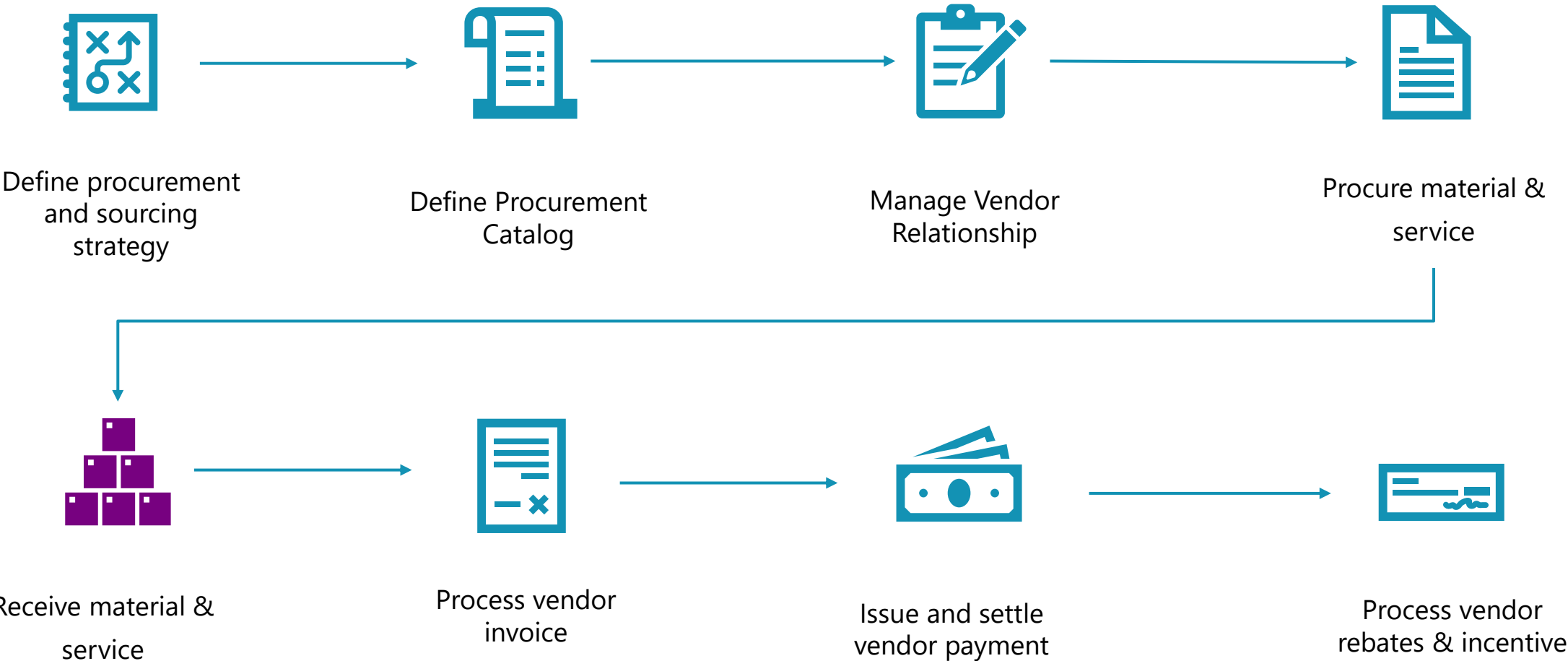
Source to Pay

Business process areas

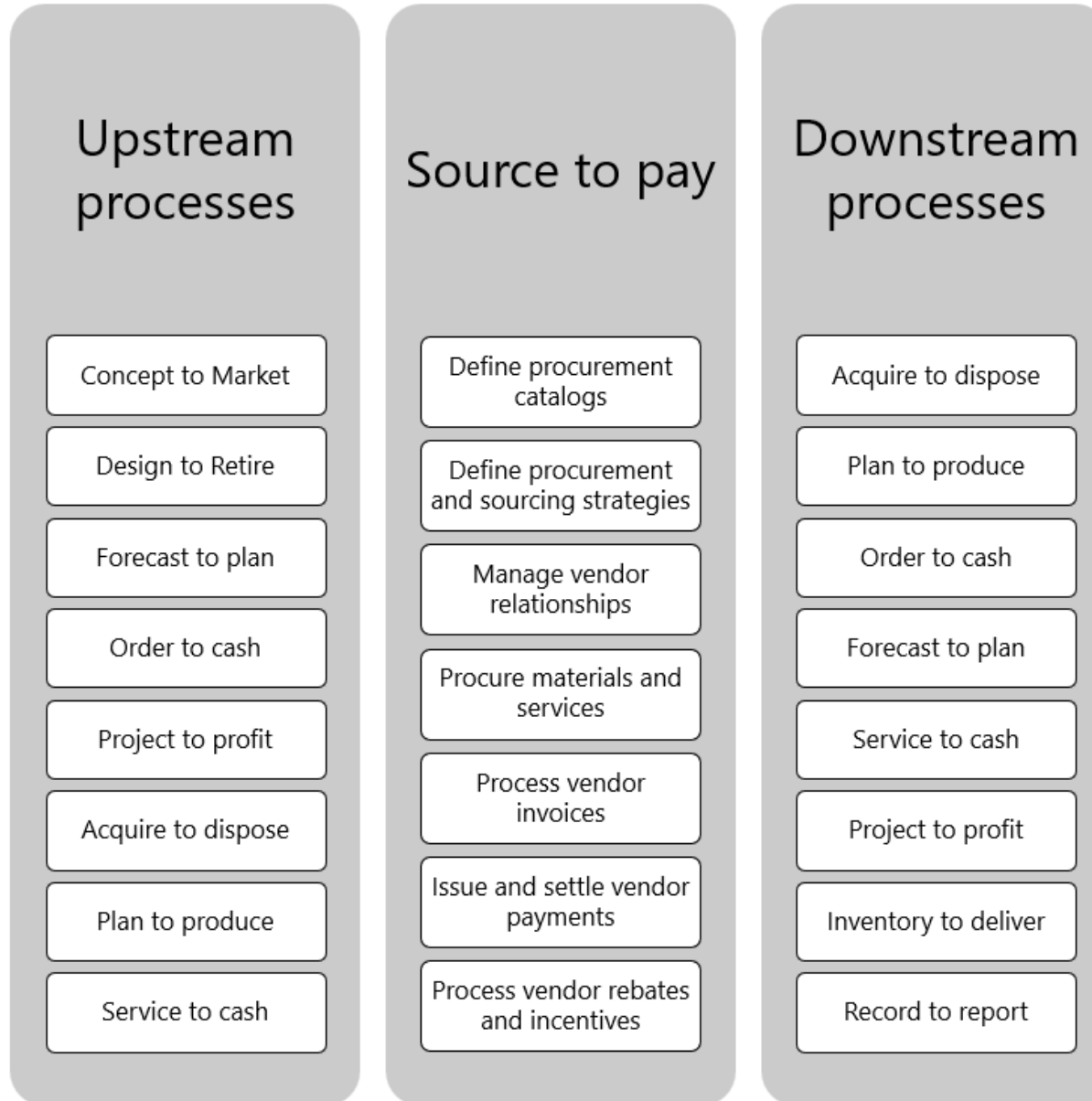
Adi Vijayashankar



Source to Pay Business Process Areas



Source to Pay Process Relationship



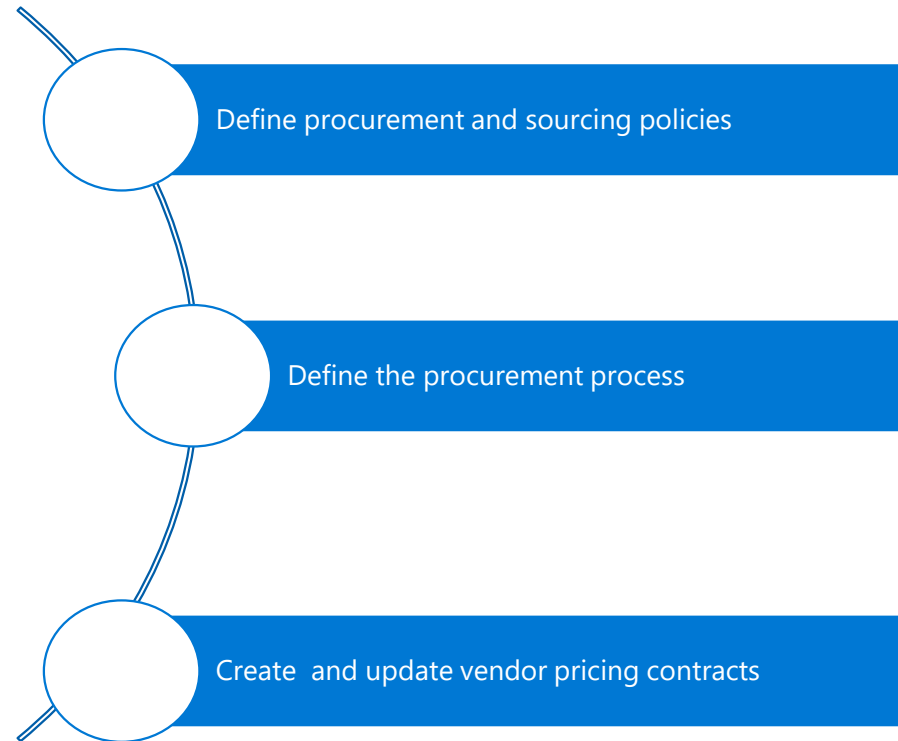
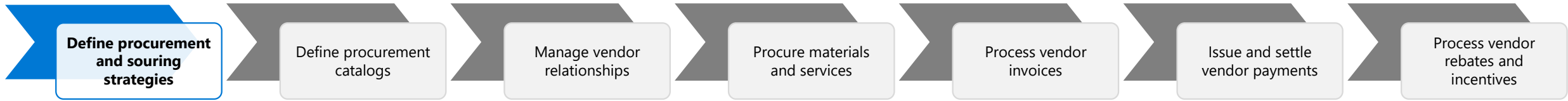
Source to Pay

Define procurement and sourcing strategies

Adi Vijayashankar



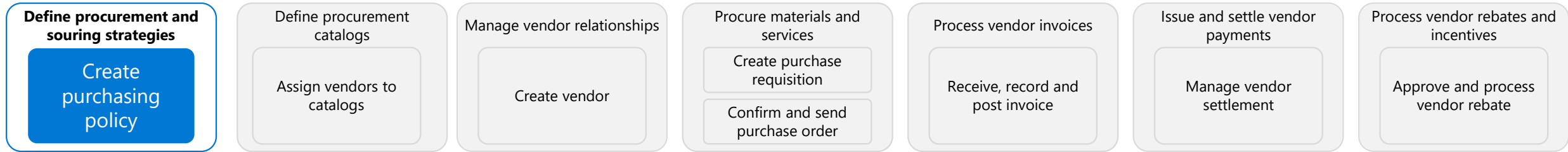
Source to Pay Business Process – Define procurement and sourcing strategies



Use case 1: Create purchasing policy

Adi Vijayashankar

Use Case – Create purchasing policy



Contoso Entertainment System manufactures, distributes and installs home electronic equipment and have multiple distribution channels.

Inga Numadutir (Procurement manager) wants to create a purchasing policy that :

1. Automatically creates a purchase order for approved purchase requisition
2. Only allows employees to see "Office supplies" catalog of Contoso Entertainment System while creating purchasing requisition. '
3. Allows users to only have access to the following categories while creating a purchase requisition
 - Office Machine
 - Office and desk accessories


< April 2024 >

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Work items assigned to me ^


Purchase requisitions : Approve Purchas...


APPS


 Business performance analytics (preview)


WORKSPACES


 Budget planning


 Employee self service


 Fixed asset management


 Optimization advisor


 Supply risk assessment


 Confirmed purchase orders with changes


 Expense management


 Ledger budgets and forecasts

 Purchase order preparation

 Data validation checklist

 Financial analysis - current company

 My business processes

 Purchase order receipt and follow-up

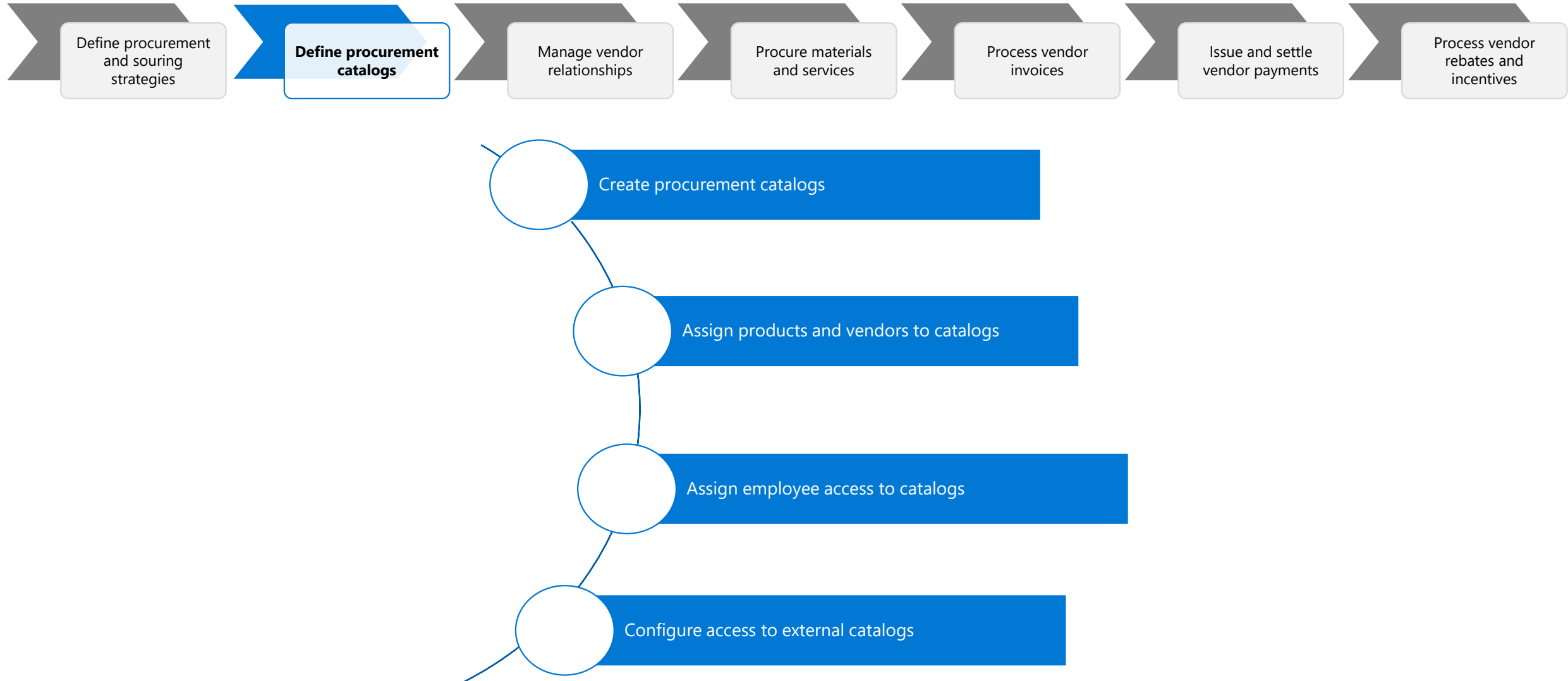
Source to Pay

Define procurement catalogs

Adi Vijayashankar



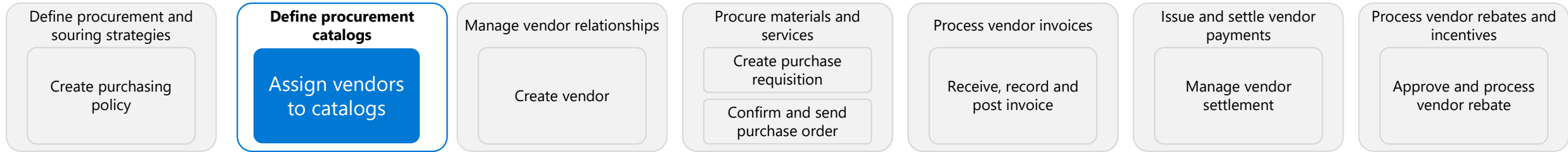
Source to Pay Business Process – Define procurement catalogs



Use case 2: Assign vendor to Catalog

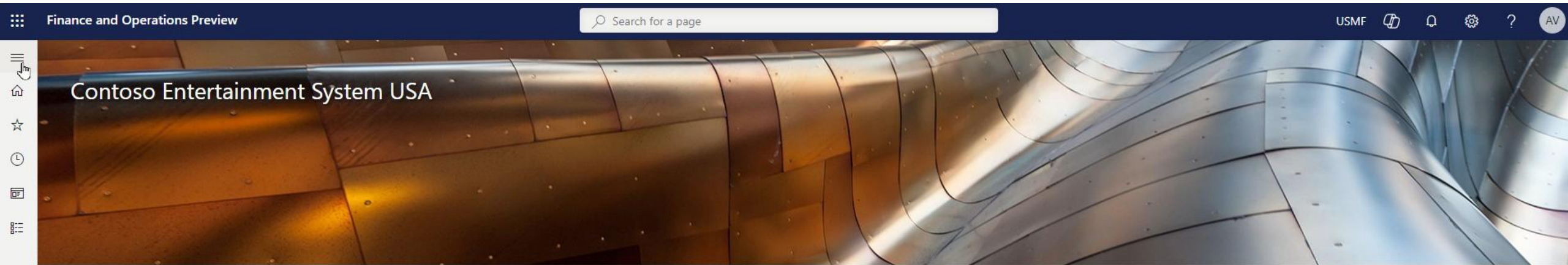
Adi Vijayashankar

Use Case – Assign vendors to catalogs



Contoso Entertainment System manufactures, distributes and installs home electronic equipment and have multiple distribution channels.

Inga Numadutir (Procurement manager) wants Office Machine procurement category to be purchased from vendors 1001- Acme Office Supplies and US-102 – Tailspin parts only.



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Work items assigned to me ^

Purchase requisitions : Approve Purchas...

APPS

Business performance analytics (preview)

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Supply risk assessment

Confirmed purchase orders with changes

Expense management

Ledger budgets and forecasts

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Financial analysis - current company

My business processes

Purchase order receipt and follow-up

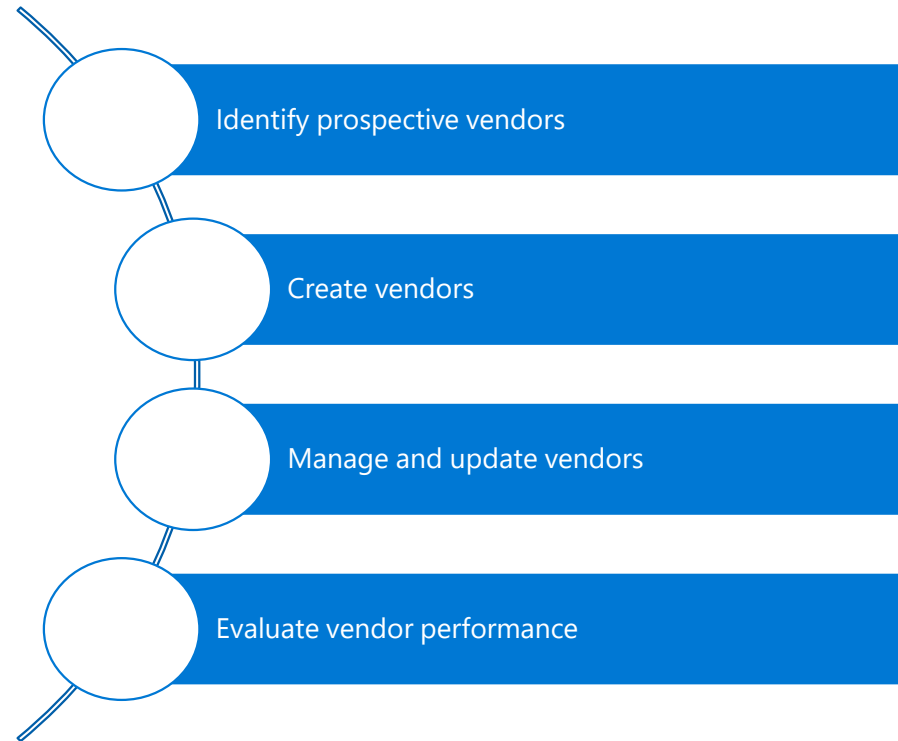
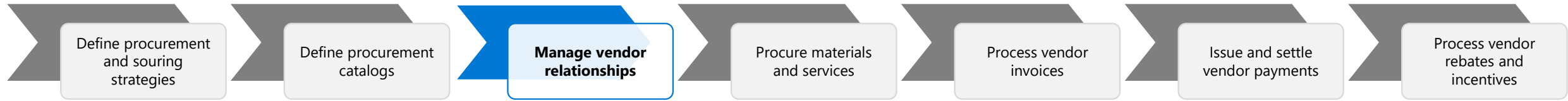
Source to Pay

Manage Vendor Relationships

Mathieu Binaisse



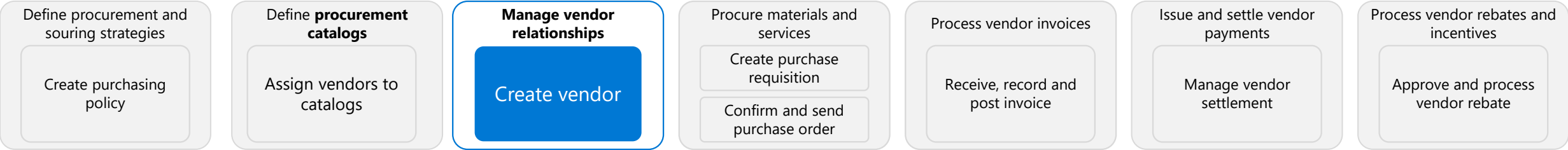
Source to Pay Business Process – Manage Vendor Relationships



Use case 3: Create Vendor

Mathieu Binaisse

Use Case – Create vendors



Contoso Entertainment System manufactures, distributes and installs home electronic equipment and have multiple distribution channels.

Inga Numadutir (Procurement manager) wants to create a new supplier Litware with whom Contoso would like to enter into a purchase agreement.



Contoso Entertainment System USA

Search people ...


< March 2024 >

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Work items assigned to me

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APPS


 Business performance analytics (preview)

 Demand planning (preview)

 Invoice capture

WORKSPACES

 Bank management


 Confirmed purchase orders with changes

 Feature management


 Outbound work monitoring


 Resource lifecycle management

 Benefits management


 Cost accounting ledger administration


 Financial analysis - all companies


 Outbound work planning


 Retail and Commerce IT

 Benefits

 Cost administration

 Financial analysis - current company

 Payment workspace


 Sales order processing and inquiry

 Budget planning

 Cost analysis


 Financial period close

 Payroll management

 Sales return processing


 Business document management


 Cost control

 Fixed asset management

 People

 Store financials


 Business processes for human resources

 Customer credit and collections

 General journal processing


 Personnel management

 Store management

 Business processes for payroll


 Customer invoicing

 Globalization studio


 Product readiness for discrete manufacturing

 Subscription billing

 Cash overview - all companies

 Customer payments

 Invoicing

 Product readiness for process manufacturing

 Supply risk assessment

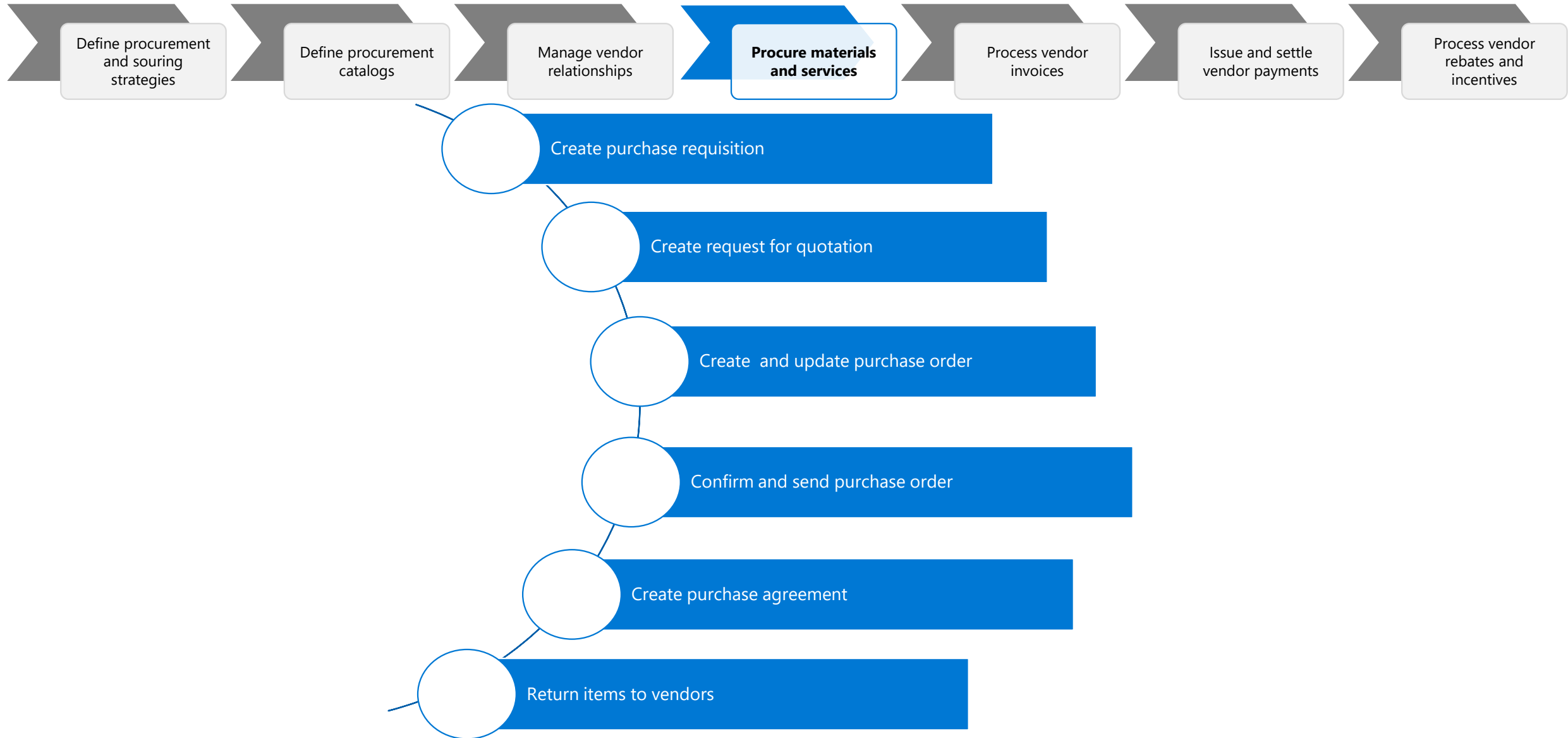
Source to Pay

Procure materials and services

Mathieu Binaisse



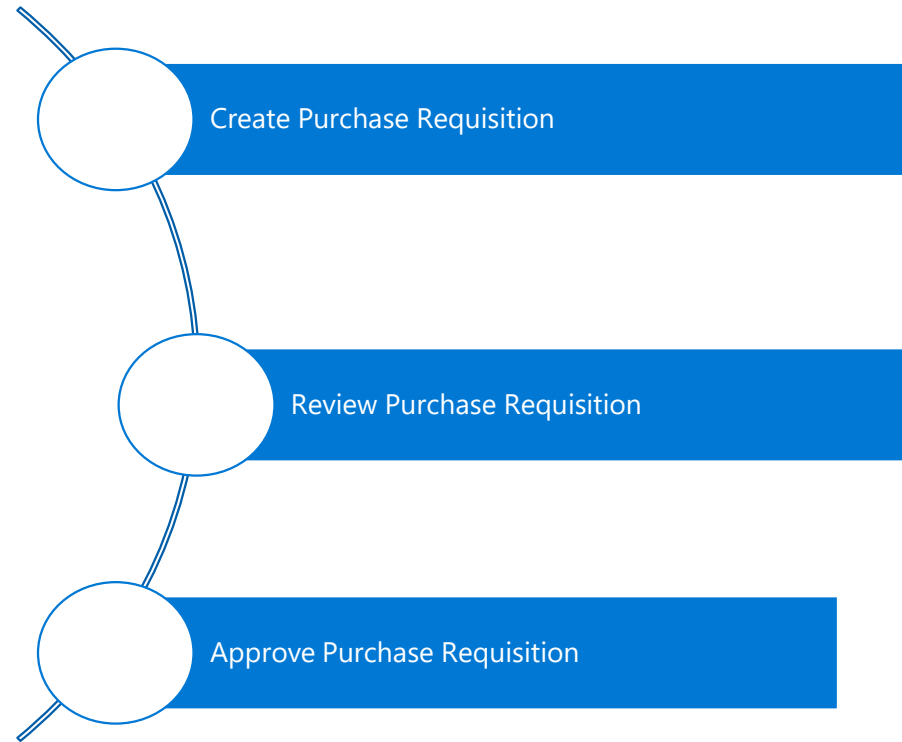
Source to Pay Business Process – Procure materials and services



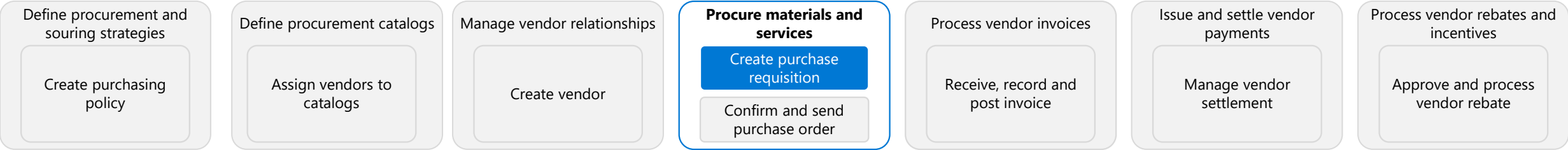
Use case 4: Create purchase requisition

Mathieu Binaisse

Purchase Requisition

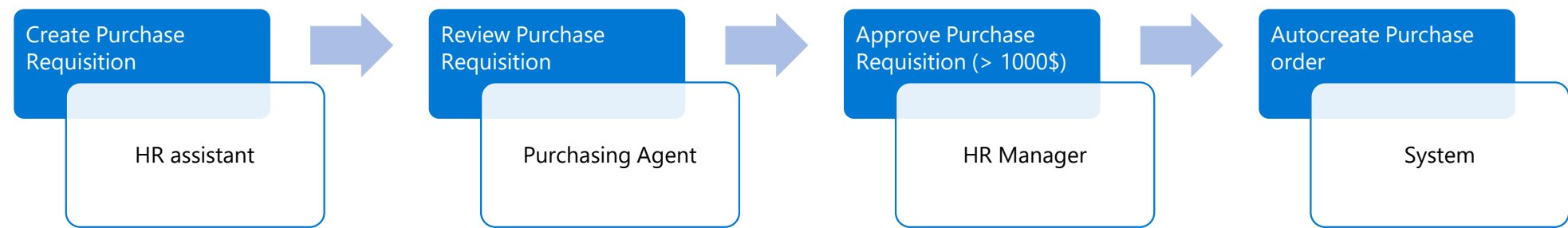


Use Case – Create purchase requisition



Contoso Entertainment System manufactures, distributes and installs home electronic equipment and have multiple distribution channels. Brooke Drynan (HR assistant) wants to raise a request for toner cartridges and paper shredding machine for work purpose.

Contoso Entertainment System have a workflow where any purchase requisition raised is sent to Purchasing Agent for review. They also have a purchasing policy that all purchases above 1000 \$ requires an approval by the manager before a purchase order is created





Contoso Entertainment System USA

Search people ...

< July 2023 >

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Business processes for human resources



Expense management



My business processes



Personnel management



Employee self service



Leave and absence



People



Task management

Work items assigned to me ^

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Contoso Entertainment System USA

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July 2023


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Work items assigned to me ^


[Purchase requisitions](#) : [Review PR](#)


 Budget planning


 Data validation checklist


 Expense management


 Fixed asset management


 My business processes


 Confirmed purchase orders with changes


 Employee self service

 Financial analysis - current company

 Ledger budgets and forecasts

 Optimization advisor

 Purchase order preparation

 Purchase order receipt and follow-up



Contoso Entertainment System USA

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July 2023


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
[Purchase requisitions : Approve Purchas...](#)


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Contoso Entertainment System USA

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Business processes for human resources



Expense management



My business processes



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People



Task management

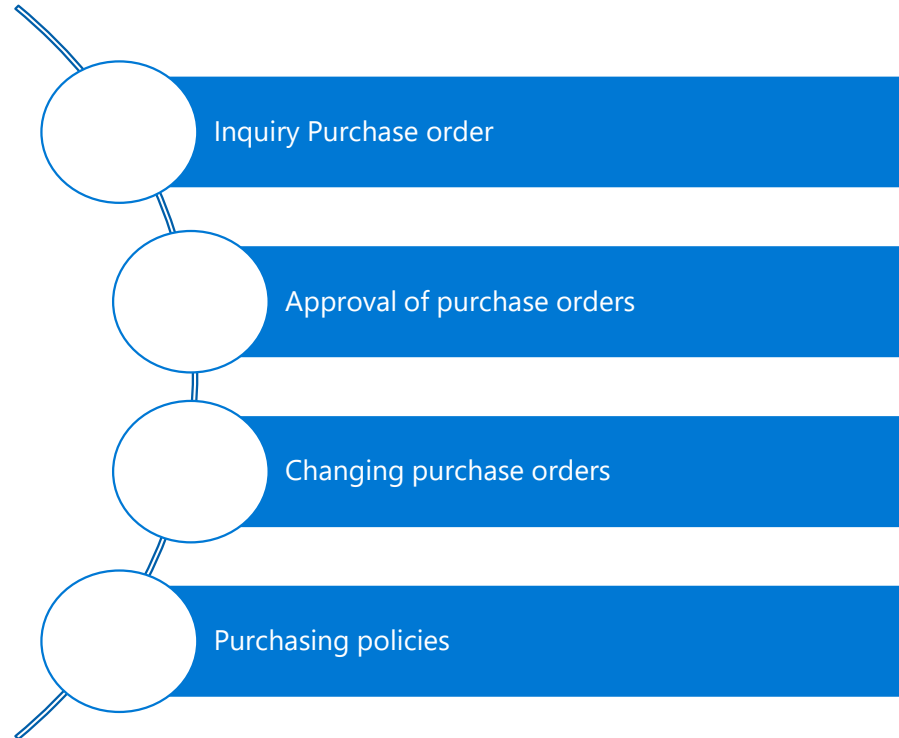
Work items assigned to me ^

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Use case 5: Confirm and send purchase order

Mathieu Binaisse

Inquiry and confirm Purchase Order



Use Case – Confirm and send purchase order



Purchase requisition for toner cartridges and paper shredding machine of Brooke Drynan (HR assistant) was accepted and the purchase order was already created.

Alicia Thornber (Purchasing agent) wants to inquire the vendor Acme Office Supplies to validate the delivery date.

Alicia Thornber receives confirmation from the vendor that these items will be delivered on the 7/21/2023 to Drynan.



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- Confirmed purchase orders with changes
- Data validation checklist
- Purchase order preparation
- Purchase order receipt and follow-up

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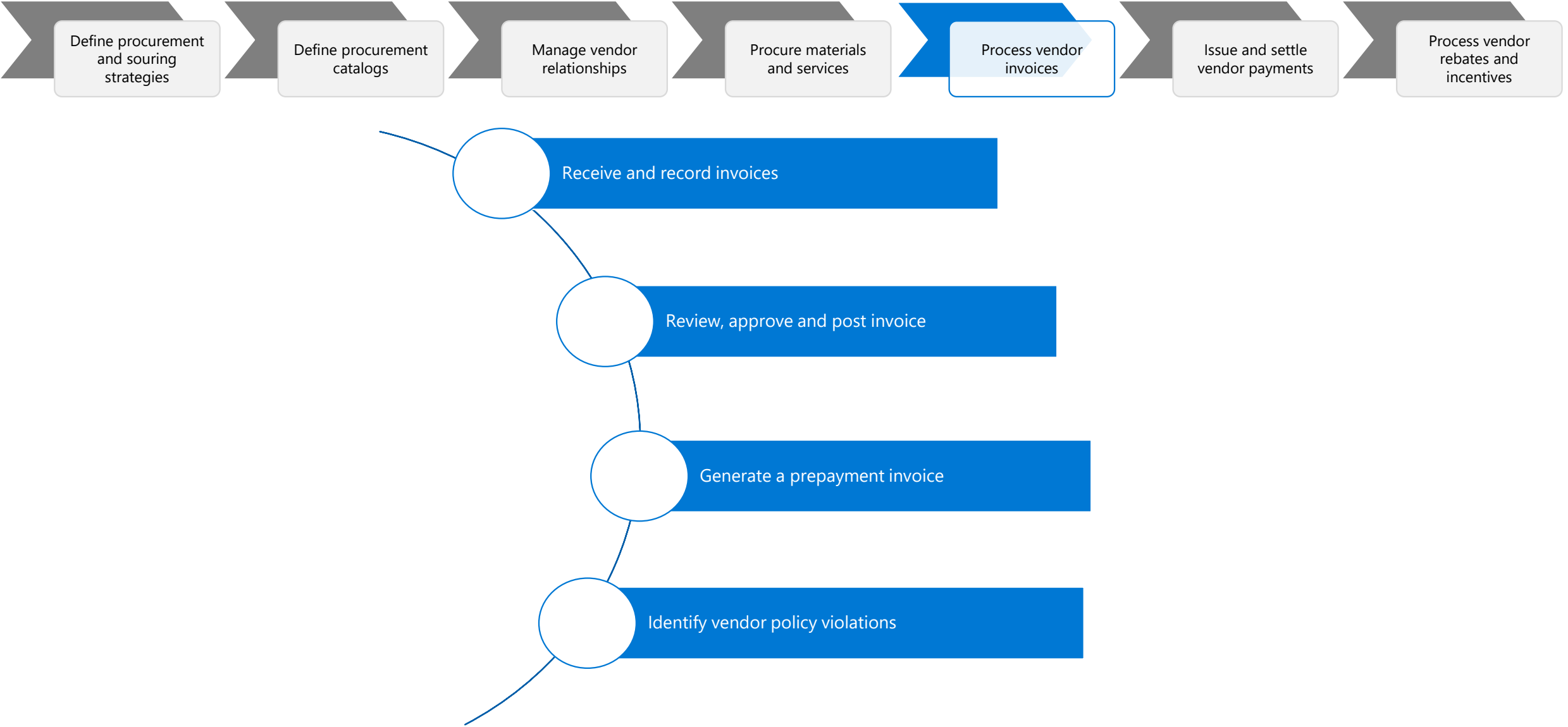
Source to Pay

Process vendor invoices

Hiren Naik



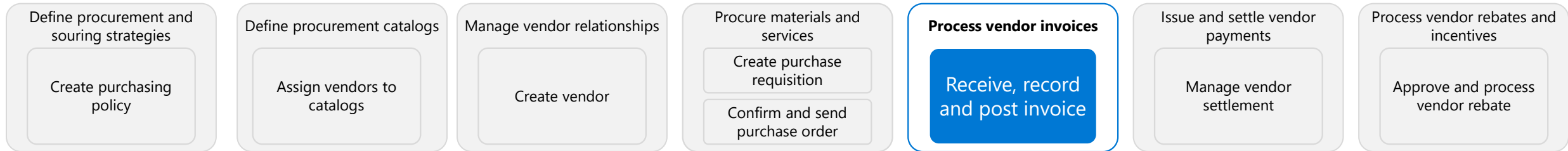
Source to Pay Business Process – Process vendor invoices



Use case 6: Receive and record invoice

Hiren Naik

Use Case – Receive and record invoice



April who is an accounts payable clerk receive an invoice for toner cartridges and paper shredding machine from vendor 1001.

This use case show how vendor invoice will be entered and posted based on purchase order and product receipt.



Contoso Entertainment System USA

< July 2023 >

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Work items assigned to me ^

Work items will be displayed here after they are assigned to you.

- Cash overview - current company
- Data validation checklist
- Financial period close
- Fixed asset management
- Optimization advisor
- Vendor invoice automation
- Vendor invoice entry
- Vendor payments



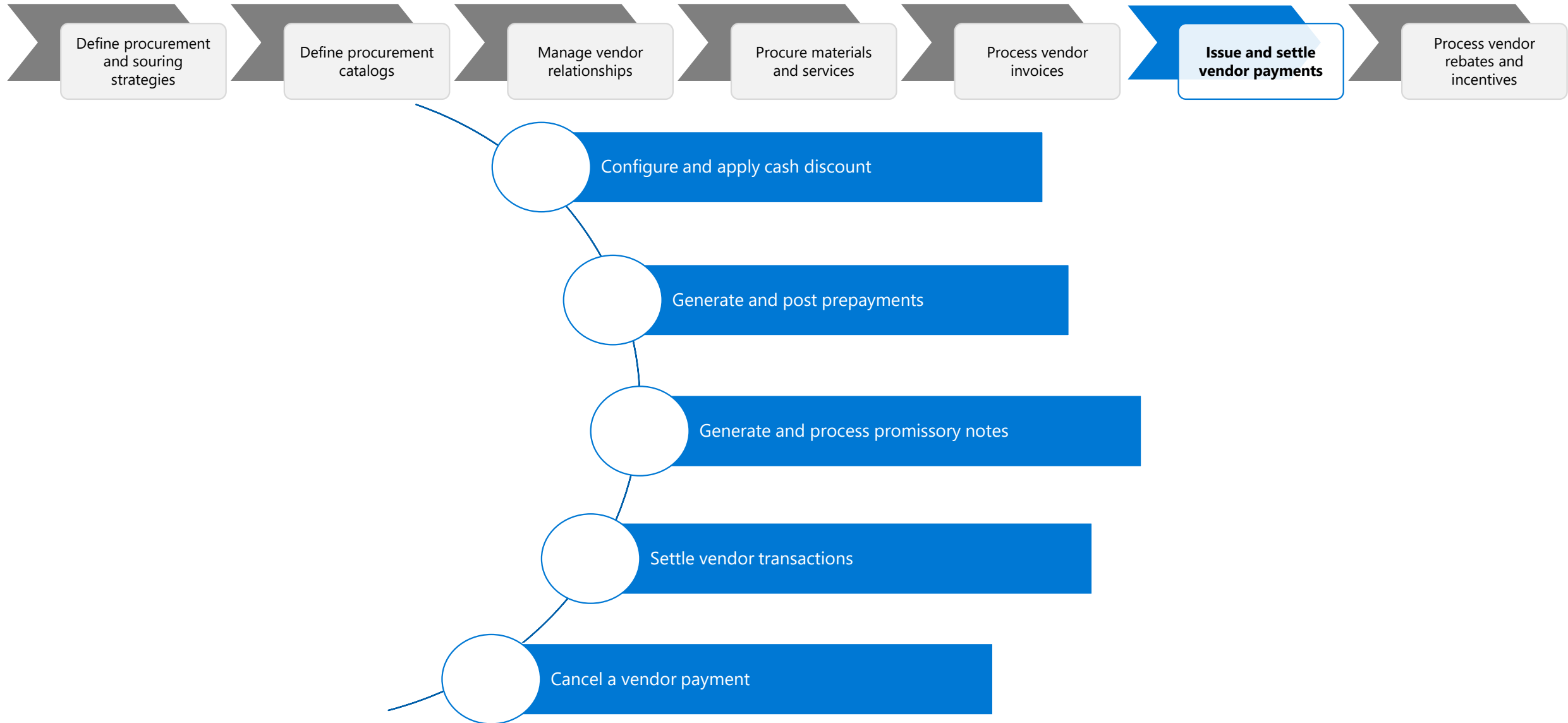
Source to Pay

Issue and settle vendor payments

Hiren Naik



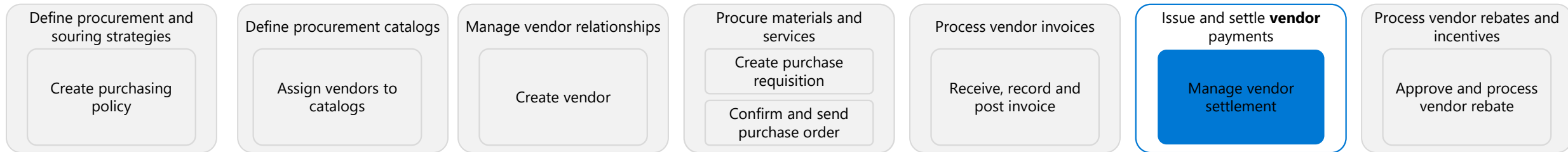
Source to Pay Business Process – Issue and settle vendor payment



Use case 7: Issue and Settle Vendor Payments

Hiren Naik

Use Case – Manage Vendor Settlement




Oscar who is an accounts payable manager will review vendor invoice VI4052 due for payment for vendor 1001. Oscar will generate vendor payment and settle payments against vendor invoice to close open vendor transactions.



Contoso Entertainment System USA

< July 2023 >

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-  Cash overview - current company
-  Data validation checklist
-  Financial period close
-  Fixed asset management
-  Optimization advisor
-  Vendor invoice automation
-  Vendor invoice entry
-  Vendor payments

Work items assigned to me ^

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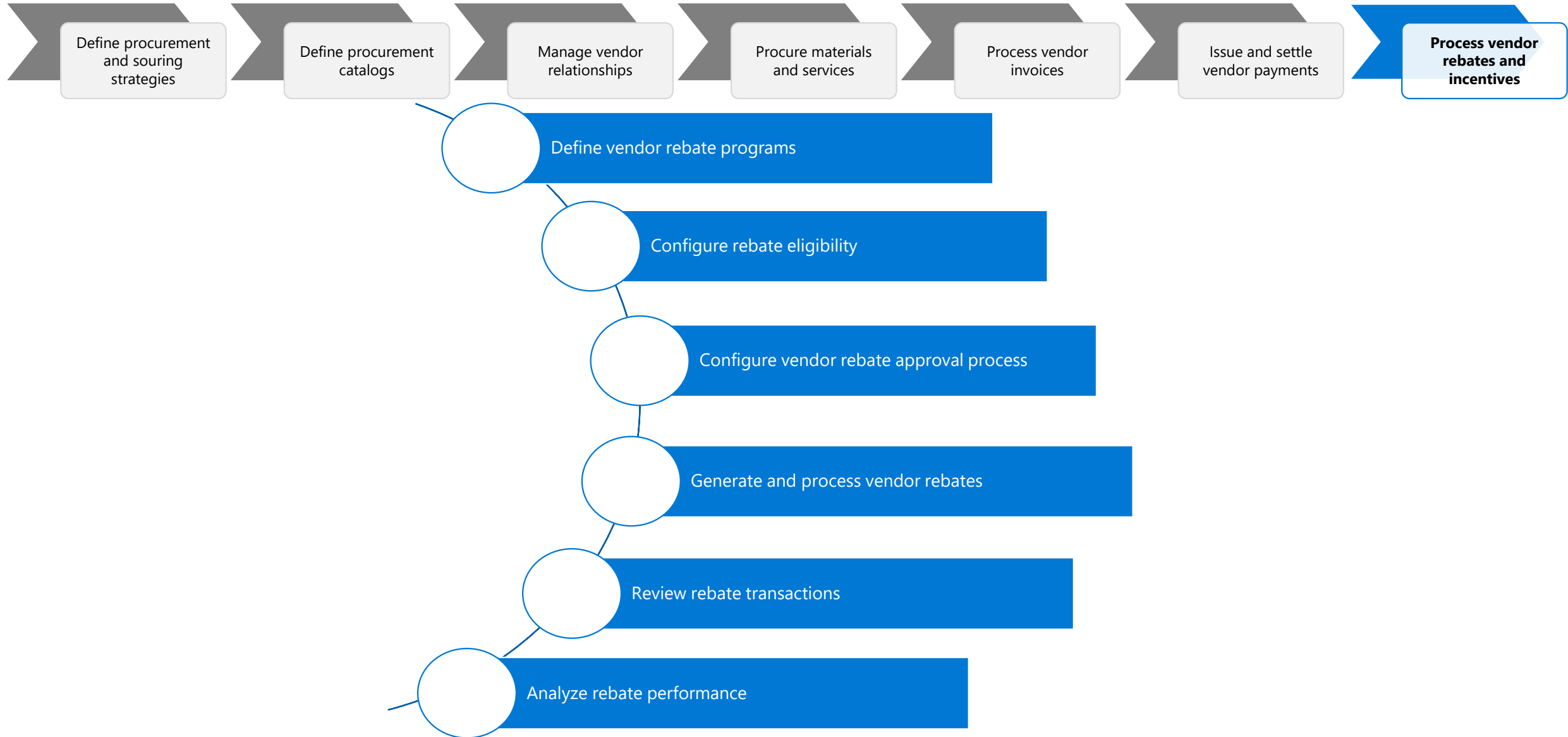
Source to Pay

Process vendor rebates and incentives

Hiren Naik



Source to Pay Business Process – Process vendor rebates and incentives



Use case 8: Process Vendor Rebate

Hiren Naik

Use Case – Approve and process vendor rebate



Sara who is an accounts payable manager would like to process vendor rebate claim as per the rebate agreement. Sara will review the rebate claims for vendor 1001 and will approve and process the vendor rebate.

- Home
- Favorites
- Recent
- Workspaces
- Modules



APPS

Business performance analytics (preview)

Demand planning (preview)

Invoice capture

WORKSPACES

Bank management

Channel merchandising configuration validator

Data management

Fixed asset management

Outbound work monitoring

Purchase order preparation

System administration

Benefits management

Collections coordinator (preview)

Data validation checklist

General journal processing

Outbound work planning

Purchase order receipt and follow-up

Task management

Benefits

Commerce pricing and discount management

Distributed order management

Globalization studio

Payment workspace

Recruitment management

Vendor bidding

Budget planning

Compensation management

Electronic reporting

Invoicing

Payroll management

Released product maintenance

Vendor information

Business document management

Confirmed purchase orders with changes

Employee development

Learning

People

Resource lifecycle management

Vendor invoice automation

Business processes for human resources

Cost accounting ledger administration

Employee self service

Lease management

Personnel management

Retail and Commerce IT

Vendor invoice center

Business processes for payroll

Cost administration

Engineering change management

Leave and absence

Product readiness for discrete manufacturing

Sales order processing and inquiry

Vendor invoice entry

Cash overview - all companies

Cost analysis

Expense management

Ledger budgets and forecasts

Product readiness for process manufacturing

Sales return processing

Vendor payments

Resources

Hiren Naik



Resources

Business Process

[Help organizations manage and optimize the procure to pay business processes - Dynamics 365 | Microsoft Learn](#)

AI Features

[Review and accept changes to confirmed purchase orders - Supply Chain Management | Dynamics 365 | Microsoft Learn](#)

TechTalks

[Get started with Invoice Capture for Dynamics 365 Finance | December 12 & 14, 2022 - Microsoft Dynamics Blog](#)

[Punch out functionality and setup of an external catalog via purchase requisition](#)

Learn

[Procurement and sourcing home page - Supply Chain Management | Dynamics 365 | Microsoft Learn](#)

[Accounts payable home page - Finance | Dynamics 365 | Microsoft Learn](#)

[Source to Pay business processes | Microsoft Learn](#)

[Source to Pay - Training | Microsoft Learn](#)

Community Resources

[Yammer : Dynamics 365 and Power Platform Preview Programs : D365 Procurement and Sourcing : All Conversations](#)

[Yammer : Dynamics 365 and Power Platform Preview Programs : Public Preview: Invoice Capture within Dynamics 365 Finance : New Conversations FastTrack Dynamics 365: Overview | LinkedIn](#)



QUESTIONS

